

GOLDMAN SACHS

Services Division

The Services Division provides essential services on a worldwide scale, facilitating the firm's flow of business, in many cases, with a positive impact on profitability. We strive to be the premier provider of commercially managed business infrastructure, safety and support services to assist our clients in achieving their business goals. Services is comprised of **Corporate Services and Real Estate** and the **Office of Global Security**.

Corporate Services and Real Estate

Corporate Services and Real Estate acquires, develops and manages the firm's global real estate portfolio and delivers high-quality, cost-effective services such as travel and transportation, dining, events and conferences, document management and procurement.

As a largely outsourced organisation, employees manage vendor service levels, shape commercial strategies and develop new businesses to support internal client goals. In addition, the team shapes operational strategy for the firm's Environmental Policy Framework and Supplier Diversity Program. The group's key areas of responsibility are Real Estate, Business Services, Finance and Administration and Communications

Office of Global Security

Office of Global Security (OGS) is dedicated to ensuring the safety and security of the firm's people, assets and reputation. OGS offers firmwide Crisis Management training and supports the firm's leadership in managing potential crisis events. Professionals in the Office of Global Security specialise in several areas, such as Risk Management, Travel Security, Fire & Life Safety, Security Systems Technology, Investigations and Executive and Event Security.

New Analyst Role

Below you will find the role and responsibilities of a typical Services analyst:

- Work with our clients, internal partners, senior management and our most important vendors, to deliver exceptional value to the firm across all of our functional areas
- Experience different projects, transactions and process from beginning to end
- Deliver day-to-day service excellence to our clients and develop longer-term strategies to drive commercial excellence for the firm
- Develops an understanding of the financial services industry and the Firm's business activities